
CONSTITUTION
and
BY-LAWS
of the
UTAH ARCHERY ASSOCIATION

Version Date:
October 12, 2016

October 10, 2015

Amended
2/2/2018

*Change my name to Utah Archery Association (UAA)
Wherever it appears in Constitution & By-Laws*

UTAH ARCHERY ASSOCIATION

1966 NORTH 600 EAST

OREM, UT. 84097

Revision History

October 12 2016 – Addendum 2, (Tournament Rules)

March 1 2016 – Addendum 1 (Compensation/Reimbursement)

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- Creation - October 1957

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Constitution of Utah Bowmen's Association

Article I – Name

The legal name of this organization shall be “*Utah ^{Archery} ~~Bowmen's~~ Association*”, a non-profit organization governed by the laws of the State of Utah. ~~The organization shall also be referred to or abbreviated as “UBA”.~~

Article II – Purpose

The general purposes for this organization shall be:

1. To enable every interested individual, group, archery club, organization, or other entity the ability to join together in the interest of archery activities and bowhunting within the State of Utah.
2. Unite interested parties and advocate for bowhunting opportunities throughout Utah.
3. Unite interested parties, participate in Wildlife initiatives, and influence conservation activities and game management plans designed to enhance wildlife at all State, County and City Agency's within the State of Utah.
4. Publicize, support and promote archery events and activities within the State of Utah.
5. Govern all Utah State archery tournaments.
6. Provide archery clubs support and access to NFAA resources and programs.
7. Govern and promote the Utah Archery Hall of Fame.

Article III – Mission Statement

“Protecting our Passion”.

- *To promote and increase participation in all aspects of archery and bowhunting.*
- *To work with all archery clubs to increase local shooting opportunities and to provide a safe and fun family recreational sport.*
- *To support the development and management of wildlife and wildlife habitat.*
- *Ensure that our bowhunting heritage will be passed down to future generations.*
- *To work with other conservation organizations, and with the Utah Division of Wildlife Resources, on all issues which may impact our sport and tradition.*

Article IV – Values

The values of this organization shall be:

1. To protect the tradition and advocate the sport of archery and bowhunting while believing in and promoting the highest standards of sportsmanship.
2. Encourage and promote strong relationships between sportsman, wildlife conservation groups, and State, County and City agencies.

Article V – Officers and Board of Directors

The Officers and Board of Directors shall consist of:

1. Officers: (Must have a minimum of a President, one (1) VP and CFO)
 - 1.1. President
 - 1.2. VP of Bowhunting
 - 1.3. VP of Tournaments
 - 1.4. Chief Financial Officer
2. Board of Directors:
 - 2.1. Officers shall also serve as Board members.
 - 2.2. Bowhunting Records of Utah Representative
 - 2.3. One (1) representative from each qualified Affiliated Archery Club.
 - 2.4. At-large Board Members as appointed by Board.
 - 2.5. Previous UBA President.

Article VI – Officer / Board Member Terms of Service

1. President:
 - 1.1. The President shall be elected by secret electoral vote at the Annual Convention.
 - 1.2. The President shall serve a term of 3 years.
 - 1.3. The President shall serve as the Chairman of the Board.
2. VP of Tournaments:
 - 2.1. The VP of Tournaments shall be appointed by the Board of Directors.
 - 2.2. The VP of Tournaments shall have no designated term of service.
 - 2.3. The VP of Tournaments must be a member of an Affiliated Archery Club.
3. VP of Bowhunting:
 - 3.1. The VP of Bowhunting shall be appointed by the Board of Directors.
 - 3.2. The VP of Bowhunting shall have no designated term of service.
4. Chief Financial Officer
 - 4.1. The CFO shall be appointed by the Board of Directors.
 - 4.2. The CFO shall have no designated term of service.
5. Bowhunting Records of Utah Representative:
 - 5.1. Per the agreement with UBA and Bowhunting Records of Utah (BROU), one (1) representative from BROU will serve as a Board Member.
 - 5.2. The Bowhunting Records Rep shall have no designated term of service.
6. Affiliated Archery Club Representative:
 - 6.1. Each affiliated archery club with 20 or more UBA members and in good standing, shall be qualified to designate one (1) person to be seated, with the power to vote, and represent said Archery Club as a Board Member.
 - 6.2. Each Affiliated Archery Club Board Member shall serve a term as deemed appropriate by the Affiliated Archery Club.
7. At-Large Board Member:
 - 7.1. At-Large Board Member positions shall be available by Board appointment.

- 7.2. At-Large Board Member shall serve a term from appointment to December 31 of said year.
- 7.3. At-large Board Members may be appointed during any Board of Directors Meeting.
- 8. Previous UBA President:
 - 8.1. The previous President shall serve an additional one (1) year term as a Board Member.
 - 8.2. If previous President has been dismissed by the Board, previous President will not be extended the option to serve as a Board Member.

Article VII – Staff Positions & Terms of Service

- 1. Marketing Director – (As needed)
 - 1.1. A Marketing Director may be appointed by the Board of Directors.
 - 1.2. A Marketing Director shall have no designated term of service.
- 2. Secretary – (As needed)
 - 2.1. A Secretary may be appointed by the Board of Directors
 - 2.2. A Secretary shall have no designated term of service.
- 3. Membership Coordinator – (As needed)
 - 3.1. A Membership Coordinator may be appointed by the Board of Directors.
 - 3.2. A Membership Coordinator shall have not designated term of service.
- 4. Electronic Media Specialist – (As needed)
 - 4.1. An Electronic Media Specialist may be appointed by the Board of Directors.
 - 4.2. An Electronic Media Specialist shall have no designated term of service.
- 5. State NFAA Representative – (As needed)
 - 5.1. If needed, the VP of Tournaments shall appoint a designated State NFAA Representative.
 - 5.2. The State NFAA Rep. shall have no designated term of service.

Article VIII – Archery Club Affiliation & Membership

- 1. Club Affiliation
 - 1.1. Any archery club with a minimum of five (5) or more members may become an affiliated club of UBA. Said club must conform to the Constitution and By-Laws of UBA.
 - 1.1.1. Board Member Qualification:
 - 1.1.1.1. Clubs with less than 20 UBA members. No Board Seat
 - 1.1.1.2. Clubs with 20 or more UBA members. (1) Board Seat
2. Membership
 - 2.1. Club Membership – Any individual or family which is a member of an Affiliated Archery Club must become a member of UBA upon Archery Club Affiliation.
 - 2.1.1. Exception to Membership item 2.1 above.
 - 2.1.1.1. Affiliated clubs with members designated as “current military service” are exempt from UBA membership dues for those families.

- 2.2. At-Large Membership – Any individual or family not associated with an archery club may join UBA.
- 2.3. Membership time period shall be designated as 1 year.
- 2.4. Membership Dues and Fees shall be reviewed and established by the Board on an annual basis. Any adjustments in dues and fees will be adopted in the Jan Board meeting for the current year.

Article IX – Annual Convention

1. The Annual Convention shall be scheduled in October of each year. Jan or Feb
 - 1.1. The Board shall set the date and location for said Convention.
 - 1.2. All Officers, Board, Staff, Affiliated Archery Clubs and UBA members will be notified 30 days prior to Convention date.
 - 1.3. The UBA President shall preside at the Convention.
2. In order to promote consistency in business conducted throughout the year all Board Members present at the Annual Convention shall have full voting privileges on all business matters.
3. Convention Purpose:
 - 3.1. Every third year, the President shall be elected by secret electoral vote.
 - 3.1.1. The newly elected President shall take office immediately following the conclusion of the Annual Convention. *(See Electoral Voting Power below.)*
 - 3.2. Annual “State of” reviews:
 - 3.2.1. “State of Association” presented by UBA President.
 - 3.2.2. “State of Bowhunting” presented by VP of Bowhunting.
 - 3.2.3. “State of Tournaments Archery” presented by VP of Tournaments.
 - 3.2.4. “Financial Review” presented by the CFO.
 - 3.2.5. “Membership Review” presented by the Membership Coordinator
 - 3.3. Calendar of Archery Events for the coming year shall be established detailing State Archery Shoots, club events and general archery events throughout the state of Utah.
 - 3.3.1. Affiliated Archery Clubs in good standing shall have the option to bid on and be awarded State Archery Shoots when applicable. *(See Archery Tournaments Supplement for details.)*
 - 3.4. Committee’s in process, may be asked to present updates at said Convention.
 - 3.4.1. “Working or Emergency Resolutions” expire at the conclusion of the annual convention.
 - 3.4.2. Constitution and By-law proposed amendments may be voted in at the annual convention per the Constitution’s article XIII.
4. Electoral Voting Power ***(Only used for secret electoral vote for President)***
 - 4.1. All Officers (including current President) shall have one (1) electoral vote each.
 - 4.2. All At-Large Board Members, Bowhunting Records of Utah Rep. and Past President shall have one (1) electoral vote each.

4.3. The voting power of each Affiliated Archery club in good standing shall be based upon the paid-up club roster of UBA membership. Delegated Affiliate Board Members shall vote all club electoral voting power as set forth below. Electoral votes shall be cast by the delegated Affiliated Club Board Member or Club President.

- *A club with less than (20) UBA members.* *1 vote*
- *A club with 20-29 UBA members.* *2 votes*
- *A club with 30-49 UBA members.* *3 votes*
- *A club with 50-99 UBA members.* *4 votes*
- *A club with one hundred (100) UBA members or more.* *5 votes*

Article X – Annual Banquet

UBA will hold an annual Banquet with the date being determined by the Board.

1. Banquet purposes:
 - 1.1. Annual fund raising event for UBA.
 - 1.2. Auction of available conservation permits.
 - 1.3. Presentation of annual Bowhunting and Record awards.
 - 1.4. Presentation of annual Archery Tournament awards.
 - 1.5. Presentation of Utah Archery Hall of Fame inductees.
 - 1.6. Other activities and presentations as deemed necessary by the Board.

Article XI – Archery Tournaments

UBA will support and as necessary conduct State Archery Championship Tournaments. (State Archery Tournaments will be governed by the VP of Tournaments)

1. UBA will Affiliate with the NFAA annually.
2. On an annual basis, UBA will ensure the following two (2) NFAA mandatory State Championship tournaments are conducted:
 - 2.1. State NFAA Indoor Championship.
 - 2.2. State NFAA Field Championship.
3. UBA may hold other State recognized events as agreed upon by the Board.
4. UBA will provide an annual Event calendar listing all known Archery Events throughout the State of Utah.
5. General Archery Tournament information can be found in “*Archery Tournament Supplement*”.
6. The Archery Tournament Supplement is governed by the Board and managed by the VP of Tournaments.

Article XII – Bowhunting & Conservation

Governed by the VP of Bowhunting.

1. UBA will participate in wildlife, habitat and conservation management related meetings.
2. UBA will work to promote and grow bowhunting and bowhunting activities within the State of Utah.
3. UBA may partner with other conservation organizations as needed.
4. UBA may recognize and award bowhunting awards as deemed appropriate by the Board.)

Article XIII – Constitution and By-Laws Revisions

1. Amendments can be made to the Constitution and By-Laws at the Annual Convention provided said amendments are submitted from the Board to the affiliated clubs with a study and opinion of proposed amendments (30) days prior to said convention, with a two-thirds (2/3) majority vote of the Board of Directors present at the Annual Convention.
2. Should any proposed amendments be submitted to affiliated clubs with less than (30) days' notice, said amendments must have unanimous approval of the Board of Directors present at the Annual Convention.
3. The Board of Directors shall be allowed to act upon a pertinent item of business at the time of necessity.
 - 3.1. Working Resolutions submitted to the board with a (30) day review period, shall require a 2/3 majority vote of board members present at the next regular board meeting following the (30) day review period.
 - 3.2. Working Resolutions submitted with a request for emergency action may be discussed and implemented at the time of submittal with a unanimous vote of board members present.
 - 3.3. Working Resolutions expires at the next annual convention.
4. To formally amend the constitution and/or By-Laws, see Article XIII paragraphs 1-2.

Archery
By-Laws of Utah Bowmen's Association

Section I - Officer Duties

1. President
 - 1.1. The President shall serve as the Chairman of the Board of Directors and shall issue all calls for action and will preside at all meetings of said Board and in general perform the duties of the office.
 - 1.2. The President shall prepare and present an annual "State of Association" at the Annual Convention.
2. VP of Bowhunting
 - 2.1. The Vice-President of Bowhunting shall assist the President in the performance of their duties and by the appointment of the Board may assume the office of President if the President is unable to act, suspended or dismissed.
 - 2.2. The VP of Bowhunting shall have the option to institute and govern a Bowhunting Advisory Committee and shall call as needed, committee members representing the regions within the State of Utah to advocate agreed upon UBA recommendations. The VP of Bowhunting shall be responsible to facilitate or assign the facilitation of any State gathering or gathering of Bowhunting Committee members.
 - 2.3. The VP of Bowhunting shall be responsible to provide recommendations to the Regional Advisory Councils (RAC) after having received input and discussion from the Committee members and Board.
 - 2.4. The VP of Bowhunting shall prepare and present an annual "State of Bowhunting" at the Annual Convention.
3. VP of Tournaments
 - 3.1. The Vice-President of Tournaments shall assist the President in the performance of their duties and by the appointment of the Board may assume the office of the President if the President is unable to act, is suspended or dismissed.
 - 3.2. The VP of Tournaments shall have the option to institute and govern a Tournament Advisory Committee and shall call as needed committee members.
 - 3.3. The VP of Tournaments will manage and implement the rules and regulations of the "Archery Tournament Supplement"
 - 3.4. The VP of Tournaments shall be responsible to govern all State Archery Championship Tournaments.
 - 3.5. The VP of Tournaments shall have the option to appoint the State NFAA Representative if needed. Otherwise, the VP of Tournaments shall serve as the State NFAA Rep.
 - 3.6. The VP of Tournaments shall prepare and present an annual "State of Tournament Archery" at the Annual Convention.
4. CFO
 - 4.1. The CFO shall keep all financial records of UBA.
 - 4.2. The CFO shall collect and disburse money of UBA as directed by the Board of Directors and Audit/Compensation/Expense Committee, deposit same in a suitable

- manner, keep an accurate account of the receipts and disbursements, present an annual written report of same and in general perform the duties of his/her office.
- 4.3. The CFO shall be responsible to manage and oversee the funds received from the sale of the DWR Conservation Tags and disperse such funds to the DWR in a timely manner.
 - 4.4. The CFO is responsible for the annual DWR Conservation Audit and must provide audit reports to the DWR for said audit in a timely manner.
 - 4.5. The CFO is responsible for the management of all Conservation Vouchers, ensuring correct and timely reporting to the DWR.
 - 4.6. The CFO shall prepare and present a “Financial Review” at the Annual Convention.

Section II – Board Member Duties

The organization power of UBA shall be vested in the Officers and Board of Directors, (*as outlined in Article V of the Constitution*); and the affairs of the Organization conducted and the property controlled by said Board.

Duties:

1. Adhere to and uphold the Constitution and By-Laws of the Association.
2. Participate in and conduct general business as related to operating affairs of the association.
3. Position Appointing’s: (appointed as needed)
 - 3.1. VP of Tournaments.
 - 3.2. VP of Bowhunting.
 - 3.3. CFO.
 - 3.4. Membership Coordinator.
 - 3.5. At-large Board members
 - 3.6. Marketing Director.
 - 3.7. Secretary.
 - 3.8. Electronic Media Specialist.
4. Dismissal of Positions:
 - 4.1. If, for any reason, the President is unable to complete the term of office then the Board of Directors shall have the responsibility to appoint a replacement to fulfill the remainder of the current term. The replacement, when possible, should be a current VP or Board Member.
 - 4.2. If, for any reason, an Officer is deemed unfit to serve in the best interests of UBA, the Board of Directors shall have the option to suspend or dismiss said Officer. Dismissal of the Officers requires a (2/3) two-thirds vote of board members present at meeting. Said Officer cannot vote.
 - 4.3. If, for any reason, an “At-Large” Board Member is deemed unfit to serve in the best interest of UBA, the Board of Directors shall have the option to suspend or

immediately dismiss said Board Member with a (2/3) two-thirds vote of Board members present at meeting. Said Board member cannot vote.

- 4.4. If, for any reason, an “Affiliated Archery Club” Board Member is deemed unfit to serve in the best interests of UBA, the Board of Directors shall have the option to suspend the affiliated Club Board Member and notify said Archery Club to designate a new Club Representative. Dismissal of the Board member requires a (2/3) two-thirds vote of board members present at meeting. Said Board member cannot vote.
5. Three (3) consecutive absences from a Board member qualifies any officer or Board Member for dismissal.

Section III – Staff Position Duties

1. State NFAA Representative
 - 1.1. *See Job Description Supplement for detailed job duties.*
2. Marketing Director
 - 2.1. *See Job Description Supplement for detailed job duties.*
3. Membership Coordinator
 - 3.1. *See Job Description Supplement for detailed job duties.*
4. Secretary
 - 4.1. *See Job Description Supplement for detailed job duties.*
5. Electronic Media Specialist
 - 5.1. *See Job Description Supplement for detailed job duties.*

Section IV – Board of Director Meetings

1. The Board of Directors shall meet bi-monthly or as needed for the purpose of conducting business. Seven (7) days prior to each Board meeting, date, location, meeting purpose and proposed agenda will be electronically distributed to each Board member.
2. Meeting Purpose examples:
 - 2.1. Banquet Discussion.
 - 2.2. Big Game Discussion
 - 2.3. Tournament Discussion.
 - 2.4. Convention Discussion.
 - 2.5. General Board Meeting – (open issues)
 - 2.6. Working Committee recommendation review.
 - 2.7. Others as identified.
3. A minimum of two (2) Officers and three (3) additional Board Members must be present at any meeting to constitute a quorum for transaction of business.
 - 3.1. *A majority of Board Members present must approve all transactions.*
 - 3.2. The President may only solicit motions from the floor and shall vote only as a tie breaker.

Section V – Board of Directors Committees

The Board shall institute committees to help govern and manage UBA affairs as needed.

Examples:

1. Constitution and By-Laws Committees
2. Audit/Compensation/Expense Committee
3. Other Committees as needed.

Section VI – Fees and Dues

1. Annual Dues:

1.1. Affiliation Dues:

1.1.1. Club affiliation dues will be reviewed and set annually by the Board with recommendations from Audit/Compensation/Expense Committee. Dues will be established and communicated at the January Board Meeting for that current year.

1.2. NFAA Dues:

1.2.1. If the Affiliated Archery Club wishes to also join NFAA, said club must complete the NFAA affiliation paperwork and submit all applicable dues to the Membership Coordinator.

1.2.1.1. NFAA Annual Dues for Affiliated Archery Club – (see the current NFAA membership dues on their written or electronic media)

1.3. Memberships Dues:

1.3.1. UBA recognizes one (1) membership type for individuals and families.

1.3.2. At-Large Memberships – Dues will be reviewed and set annually by the Board with recommendations from the Audit/Compensation/Expense Committee. Dues will be established and communicated at the January Board Meeting for that current year.

1.3.3. Archery Club Memberships – Dues will be reviewed and set annually by the Board with recommendations from the Audit/Compensation/Expense Committee. Dues will be established and communicated at the January Board Meeting for that current year.

Section VII – Sponsorship

Three (3) Sponsor levels shall be recognized by UBA. The distinction between Sponsor Levels shall be determined upon donation amount.

1. Banquet Sponsorship

1.1. Based on Board approved Sponsor levels, sponsors shall receive:

1.1.1. Table/dinner reservation for Banquet

1.1.2. Advertisement space at annual Banquet

2. General Sponsorship (Board approved dollar amounts)
 - 2.1. Platinum Sponsor
 - 2.2. Gold Sponsor
 - 2.3. Silver Sponsor
 - 2.4. General Sponsors shall receive quarterly Bowstring ad space as identified:
 - 2.4.1. Platinum Sponsor – one (1) single page color ad in each issue.
 - 2.4.2. Gold Sponsor – one (1) single page black/white ad in each issue.
3. Sponsors shall be invited to attend Board Meetings. (no voting rights)
4. Sponsors shall receive copies of the quarterly UBA Bowstring publication.

Article VIII – Compensation / Reimbursement

1. Compensation
 - 1.1. Annually the Audit/Compensation/Expense Committee will review and make compensation recommendations to the Board for positions identified as “salary” positions. The annual salary will be paid on a quarterly basis starting at the end of Q1 for said calendar year.
 - 1.2. Salary Positions:
 - 1.2.1. President -
 - 1.2.2. VP of Bowhunting -
 - 1.2.3. VP of Tournaments -
 - 1.2.4. CFO -
 - 1.2.5. Membership Coordinator -
 - 1.2.6. Marketing Director -
 - 1.2.7. Electronic Media Specialist
 - 1.2.8. Secretary -
 - 1.2.9. State NFAA Rep -
2. Reimbursement
 - 2.1. UBA will reimburse Officers and appointed staff for General business related expenses and approved events as outlined below. A detailed expense reimbursement form must be completed and signed by a member of the Audit/Compensation/Expense Committee before being submitted to the CFO for payment.
 - 2.2. Approved Expenses for Officers, Marketing Director and Electronic Media Specialist of the UBA:
 - 2.2.1. Mileage & parking
 - 2.2.2. Meal reimbursement per receipt with max limit set by the Board.
 - 2.2.3. Hotel reimbursement for events further than 100 miles from home.
 - 2.2.4. Approved Events:
 - UBA Annual Banquet
 - UBA Annual convention
 - UBA State shoot Championships
 - Affiliate club shoots and events (one per year per club)

- Official Wildlife Board meetings (Officers only)
- Official RAC meetings (President, VP of Bowhunting or designated rep)
- Official UDWR meetings (Officers only)
- Official UDWR wildlife committee meetings (Officers only)
- Western Hunting & Conservation Expo
- Other meetings and events as approved by the UBA Board

2.2.5. Shooting entrance fees.

2.2.5.1. UBA State Championships

2.2.5.2. Affiliate club shoots and events. (1 event per year)

2.2.6. Job related duties.

2.2.6.1. Supplies specific to job duties.

2.3. Non-approved Expenses:

2.3.1.1. Travel related to regular Board Meetings.

2.3.1.2. Travel related to regular Committee Meetings.

2.3.1.3. Travel to other general UBA Meetings.

2.3.1.4. Misc. expenses not approved by Board of Directors.

Addendum 1– Compensation / Reimbursement (Presented to Board 3/1/2016)

1. Compensation

1.1. Annually the Audit/Compensation/Expense Committee will review and make compensation recommendations to the Board for positions identified as “salary” positions. The annual salary will be paid on a quarterly basis starting at the end of Q1 for said calendar year.

1.2. Salary Positions:

1.2.1. President -	\$2,500.00
1.2.2. VP of Bowhunting -	\$3,500.00
1.2.3. VP of Tournaments -	\$2,500.00
1.2.4. CFO -	\$3,500.00
1.2.5. Membership Coordinator -	\$500.00
1.2.6. Marketing Director -	\$2,500.00
1.2.7. Electronic Media Specialist	
1.2.8. Secretary -	\$500.00
1.2.9. State NFAA Rep -	\$500.00

TOURNAMENT ADDENDUM
of the
UTAH ARCHERY ASSOCIATION

October 12, 2016

UTAH ARCHERY ASSOCIATION

1966 NORTH 600 EAST

OREM, UT. 84097

Contents

1. All State Championship Shoot dates for the following year must be set at the Convention meeting. The following shoots must be held every year;
 - a. Indoor Championship – shall consist of either an NFAA indoor round or Vegas round (the host club to determine).

- b. Field Championship shall consist of fourteen (14) field, fourteen (14) hunter and fourteen (14) animal targets governed by NFAA rules.
2. Additional state shoots to be held can be golf, American 900(formal), marked or unmarked 3d, 3-spot or any other event the tournament committee approves of.
3. Host clubs for all UBA Championship shoots will be selected by the UBA Board of Directors based upon a club's bid and their ability to host an event, including the proposed location and potential attendance. Events may be awarded to a club for one (1), two (2) or three (3) years at a time to provide consistency in the event. The times desired shall be specified with the bid submitted. Interested clubs may submit a minimum bid of \$25.00 for one (1), \$60.00 for two (2) or \$100.00 for three (3) years consideration. A check for the amount of bid and the desired dated of the shoot must accompany said bid. Bids will not be honored from clubs whose roster of officers and affiliation dues have not been remitted or those clubs with outstanding monies owed to the UBA Clubs with 100% UBA membership will be given precedence in the selection process. Bids maybe remitted to the UBA Secretary/Treasurer prior to the annual UBA convention or bids may be submitted at the Annual Convention. The final award of each State Tournament will be by a majority vote of recognized delegates in attendance. Except for the Indoor Championship and Field Championship which must be held, any event that fails to receive a qualified bid as described herein will not be held. An event receiving a single bid may be rejected by the delegates by a majority vote.
4. Club must be chartered by the UBA prior to holding scheduled invitational and state championship tournaments as stated in Article VIII of the UBA Constitution. No UBA calendar date shall be awarded unless club roster and dues have been properly submitted.
5. Successful clubs are required to submit to the Bowstring Editor a flyer for publication no less than 90 days prior to the event and provide other means of promotion advertising. Failure to fully advertise may be grounds for revocation of the clubs right to host the event. Host clubs that realize more than a 40% drop in average attendance will be subject to revocation of the event at the next annual UBA Convention. A representative of the club will be given an opportunity to address the reasons for adverse attendance and any corrective action planned. After hearing the event report by the Vice-President of Tournaments and the reasons for adverse attendance and any corrective action planned. After hearing the event report by the Vice-President of Tournaments and the response by the club representative a majority vote by the recognized delegates shall be the final decision regarding revocation. Clubs that have an event revoked shall not be eligible to submit bids on future events for one (1) year.
6. State Tournament dates are exclusive and invitational events are not allowed. The host club invitational events in addition to, but not in competition with, the State Tournament. All prizes and awards for the extra events are the responsibility of the club. This allowance does not apply to clubs holding remote location shoots for indoor events. Clubs who schedule events in direct conflict with a State Tournament may be subject to their

scheduled dates being removed from the State calendar and advertising will not be published in the Bowstring. The Board of Directors may take additional action if warranted.

1. UBA will use the Convention to facilitate the scheduling of affiliated club shoots for the following year. While clubs are encouraged to respect other clubs dates if both agree on a shared date it will be allowed.
 2. Invitational dates will be set after all State Championship shoot dates are set.
 3. Clubs will pick dates one at a time in an order determined by the number a club draws out of a hat.
 4. Invitational dates shall be awarded to all affiliated clubs upon request and payment of a \$5.00 advertising fee for each invitational requested. Invitational dates can be awarded at the annual convention provided the club officer roster and affiliation dues for the coming year have been properly submitted. The calendar will be publicized by January 1st and may be updated through the printing of each quarterly issue of the Bowstring. In the event an invitational is canceled and rescheduled due to weather conditions or other unavoidable incidents beyond the control of the host club, the UBA will make every affordable effort to advertise the change.
 5. UBA is not in control of all state archery events. UBA will make every effort to find dates of upcoming events prior to the convention to avoid major conflicts but total avoidance is not guaranteed.
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1. UBA strives to be the one place to find archery events in the state of Utah. With that we will look to put all events on our website to foster and grow the sport of archery.
 2. Unaffiliated events will not be posted in the bowstring calendar. Unaffiliated events may still buy advertising space in the bowstring.
 3. In the event an unaffiliated event coincides with an affiliated event UBA will contact the affiliate club ahead of time and see how big the conflict will be and decide if we want to advertise the event in the bowstring.
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1. UBA shall use the following classes in all state shoots. Classes will be governed by the rules set by NFAA.
 - a. Freestyle (FS)
 - b. Bowhunter Freestyle (BHFS)
 - c. Freestyle Limited Recurve (FSLR)
 - d. Traditional (Trad)

1. UBA shall use the following age division in all state shoots:
 - a. Cub (C)
 - b. Youth (Y)
 - c. Adult (A)
 - d. Senior (S)
 - e. Master Senior (MS)
2. Ages set for the above divisions will be as follows:
 - a. Cub – ages zero (0) to eleven (11).
 - b. Youth – ages twelve (12), thirteen (13), and fourteen (14).
 - c. Young Adult – ages fifteen (15), sixteen (16), and seventeen (17) or until their normal high school curriculum is completed.
 - d. Adult-ages eighteen (18) to forty nine (49).
 - e. Senior-ages fifty (50) to sixty four (64).
 - f. Master senior-ages sixty five (65) and older.
3. No shooter will be required to transfer to the next youth or adult division during a year in which he/she began competition in a younger group.
4. Men and women will compete together in the cub, youth and young adult divisions.

1. UBA will recognize state champions each year there are at least 4 state shoots held.
2. UBA will recognize state champions in each qualifying class for:
 - a. Men and women in the Adult (A), senior (S) and master senior (MS) divisions.
 - b. One champion in the youth (Y) and young adult (YA) divisions.
3. A class will be eligible for an all-around the division in the class maintains an average of 3 shooters per event.
4. Eligible participants have to have participated in all but one state shoot to qualify.
Participant must compete in the same division and class for all shoots to qualify as the class champion.
5. State champions will be given to the top 2 flights in eligible divisions. Top flight will be the championship flight and the second flight will be the amateur flight.
6. Flights will consist of 10 shooters in the championship flight and 9 shooters in all other flights.
7. Points will be awarded to participants in the following ways:
 - a. Championship Flight
 - i. 1st 20 points
 - ii. 2nd 19 points
 - iii. 3rd 18 points
 - iv. 4th 17 points

- v. 5th 16 points
- vi. 6th 15 points
- vii. 7th 14 points
- viii. 8th 13 points
- ix. 9th 12 points
- x. 10th 11 points

b. Amateur Flight

- i. 1st 10 points
- ii. 2nd 9 points
- iii. 3rd 8 points
- iv. 4th 7 points
- v. 5th 6 points
- vi. 6th 5 points
- vii. 7th 4 points
- viii. 8th 3 points
- ix. 9th 2 points

c. Archers not placing in the top 2 flights will receive 1 participation point.

8. Cumulative point totals will be based on each archer's top finishes with a five (5) point bonus if the archer participates in all State Tournaments of the year. Each archer's lowest score of all shoots will be dropped from their point's total. Archer(s) placing in the championship flight in more than half of the state shoots for that year will be placed in the championship flight for all-around, all other eligible all-around archers will be placed in the amateur flight
1. UBA will provide the awards and trophies for all state shoots and the all-around winners.
 2. The tournament committee will decide on the awards to be given prior to the start of the state shoot series.
 3. Scores for all participants will be arranged in flights in accordance with above section. Awards shall be presented at all State Championship Tournaments for three (3) places, First, Second and Third for complete flights in each style and classification set forth herein. Awards for flights with less than full participation shall be presented in the following matter:
 - a. One (1) award for two (2) to three (3) participants.
 - b. Two (2) awards for four (4) to six (6) participants.
 - c. Three (3) awards for seven (7) or more participants.
 - d. All cub (C) archers will receive participation awards regardless of final placement.

1. The tournament committee will recommend and vote in state championship tournament fees at the Convention each year.
2. The following will be the current fees for state championship tournaments:
 - a. Paper target and golf shoots will have the following fees:
 - i. Cubs (C) Free
 - ii. Youth (Y) \$5
 - iii. Young Adult (YA) \$10
 - iv. Adults (A), Seniors (S) and Master Seniors (MS) \$20
 - b. 3D shoots will have the following fees:
 - i. Cubs (C) Free
 - ii. Youth (Y) \$10
 - iii. Young Adult (YA) \$15
 - iv. Adults (A), Seniors (S) and Master Seniors (MS) \$25

1. Clubs hosting a state tournament will be required to use the provided UBA shoot packets to run the shoot.
2. The VP of tournaments will provide the club with the shoot packet in a timely manner.
3. The club will be responsible to read the provided literature and print scorecards for the event.
4. The scores of all participants in the UBA championships shall be sent to the VP of tournaments within ten (10) days following the tournament. If anything is not done according to the instructions in the shoot packet the club will be asked to make the appropriate edits and return it again to the VP in a timely manner.
5. At all state championship tournaments, shooters should shoot with competition of like styles whenever possible. Choices are to be made by the host club.
6. Scores may be posted during a championship but will not be flighted until shooting has officially concluded and ALL scores have been recorded. The VP of tournaments will make the flights once all documents are returned to them.

1. Utah Archers must check to make sure their name appears on the roster prior to participating in any state championship tournament. Membership may be obtained at the registration desk from the host club at time of registration. The required fee must be forwarded to the UBA Secretary/Treasurer, as it qualifies the holder to an associate membership in the UBA.
2. At all state championship tournaments, excluding the State 3-Spot Indoor, State NFAA Indoor and State Formal, participants will be restricted to shoot one style only. Participants

- at the State Indoor Tournaments and State Formal may shoot in as many styles as they desire provided time limitations permit.
3. Double scoring is required at all state championship tournaments and will be enforced by the host club. Both score cards must correspond per target and total or they will be disqualified.
 4. UBA will allow an affiliated archery club to host the State indoor 3-Spot, State NFAA indoor and the American 900 at their range providing:
 - a. The remote host club makes a request to the Vice-President of Tournaments to hold the event.
 - b. The remote host club is at least 200 miles from the official host of the event.
 - c. The remote host club is provided a Tournament Packet and abides by all NFAA and UBA Rules and Regulations.
 - d. The remote host club promptly returns all membership and registration information and money to the official host club of the event.
 - e. The American 900 round is shot indoors at all events. If original host club is holding the event outdoors no remote shoot will be allowed.
 5. UBA will recognize scores and records established at any of the UBA state championship tournaments as official records of UBA
 6. There will be a range captain to inspect any equipment for Bowhunter and Bowhunter Freestyle when necessary. Bounce outs and pass through will be shot over when witnessed with a marked arrow. A pass through still remaining the back side of the target may be pushed back and scored. This does not mean the arrow may be withdrawn and then stuck back into the target.
 7. Hand held binoculars or monocular shall be permitted on the shooting line at all UBA state championship tournaments.
 8. In the event a shooter is disqualified and wishes to appeal the disqualification, or in the event a shooter wishes to lodge a protest at any state championship tournament concerning a factor of the shoot, the protest must be made to the host club or a state official. A reasonable time period is required to allow the UBA Board of Directors to make the necessary investigation. Therefore, all awards affected by the disqualification or protest must be made in writing prior to the awards ceremony and forwarded within five (5) days following the tournament to the UBA Board of Directors. Said protest will be ruled upon at the next scheduled meeting. A \$25.00 protest fee must be paid at the time of protest submission. Said fee would be refunded in the protest is upheld.
 9. A \$25.00 fee is to be assessed for any complaint or protest concerning UBA matters requiring investigation and research. If the protest is upheld, the fee will be refunded.
 1. Rules for all state shoots are posted on the UBA website.

1. The UBA tournament officials and officers reserve the right to:
 - a. Disqualify anyone for any reason deemed appropriate (a written protest by a competitor is not necessary for a disqualification)
 - b. Change a posted score to reflect a proper score.
 - c. Be the final authority in all matters concerning the tournament.

OFFICIAL UBA 3-SPOT ROUND

Target: All Championship (including Championship Young Adult) Divisions and Flight Divisions will shoot on either the 40 cm, "Vegas" three-spot target face with gold – red– blue (10-9-8-7-6) scoring areas, the 40 cm single spot face with 10 through 1 scoring rings. The x-ring of the 40 cm Indoor Vegas Face will be 10 points and the remainder of the gold will be 9 points. Other rings will score the standard 8-7-6 etc, Or the club may also choose to use the standard FITA targets for compound and recurve shooters.

Distance: 20 Yards

Rounds: Each round will consist of two ten end halves; 3 arrows per end. This will give a possible score of 600 points. After 10 ends there will be a 10 minute minimum break provided to archers. Archers can replace target faces at the half time break or if an official deems it is too difficult to score on.

OFFICIAL UBA 3-SPOT ROUND RULES

Archers may register in multiple divisions and styles.

Ties: All ties will be decided by the highest score in the following sequence 1) total x's 2) 1st half score 3) 2nd half score 4) 1st end through 20th end.

Equipment Failure: In the event of equipment failure, step back from the shooting line and raise your bow above your head. A referee will come to your assistance. The archer will have 15 minutes repair time without holding up the tournament. One practice end will be allowed. The archer shall be allowed to shoot any arrows missed during the 15 minutes. All make-up arrows will be shot at the end of the round.

Shooting Rules:

- 1. Each end (time period to shoot three arrows) shall be 2 and 1/2 minutes.**
2. Archers shooting first will shoot the lower target face positions.
3. Two whistle blasts = archers to the line. One whistle blast starts shooting and the clock. Three blasts = retrieve arrows & score. Four or more blasts Emergency stop shooting. STOP IMMEDIATELY.
4. All archers will straddle the shooting line. When finished shooting, please step behind the line.
5. An archer shooting before or after the whistle signaling a 2-1/2 minute end will lose their highest scoring arrow or arrows equaling the number of errant arrows shot.
6. One arrow is allowed per spot on a three-spot target face. If there is more than one arrow in a single spot, you will lose your highest scoring arrow or arrows in that spot.
7. If more than 3 arrows are shot during an end, only the lowest 3 arrows will be scored. A penalty of one point will be assessed for each additional arrow shot. Misses or zeros will be counted as lowest arrows.
8. If an archer shoots less than three arrows in one end, he/she may shoot the remaining arrows if the omission is discovered before the end is officially completed; otherwise they shall be scored as misses.

9. An archer who purposely disfigures a target face to improve aiming or for any other reason, may be disqualified. Arrow holes may be repaired, provided there is no delay to the round.

10. Any archer conducting himself in an unsportsmanlike manner will be IMMEDIATELY disqualified.

11. Maximum arrow shaft diameter allowed will be 0.422 inches, with a point diameter not to exceed 0.425 inches. The shaft diameter will include any wrap placed on the arrow and will include the size of the nock and the nock insert.

Scoring Rules:

1. A referee will make all decisions on scoring questionable arrows; their decisions are final.

2. All arrows must remain in the target, untouched, until scoring is completed.

3. Any archer deliberately touching any questionable arrow or any part of the target assembly (including other arrows, faces, pins, mat or stand) will result in the questionable arrow being scored in the lower scoring area.

4. The three-spot target face is scored on the X(10) gold (9), red (8,7), and blue (6) rings. The target face must be placed on the mat in an upright position.

5. Arrows must touch the line to be in the next highest scoring area.

6. Any arrow that passes beyond the shooting line a distance greater than 10 feet as measured to the closest part of the arrow, will be considered a shot arrow. See mark on the floor.

7. If an arrow is embedded in the target beyond the nock and a referee cannot determine the value of that arrow, it will be considered a pass through, and will be re-shot. **NO ARROWS WILL BE PUSHED BACK.**

8. If a target face becomes hard to score due to excessive damage the archer or the line judge may request a new face.

9. Each competitor must complete and sign his own scorecard. Both scorers must also sign it. When there is a difference on the two cards, the lowest score must be taken. **ANY ARCHER TURNING IN AN INCORRECT SCORE CARD WILL BE SUBJECT TO DISQUALIFICATION.**

UBA GOLF CHAMPIONSHIP RULES

1. **RABBIT** (or puck) – The rabbit shall consist of a section of hose-like material no greater than six (6) inches in length and no greater than four (4) inches in diameter. The rabbit shall be placed twelve (12) inches on the approach side of the flag pole. A small stake shall be placed in the ground with the top at ground level, marking the replacement of the rabbit each time. The rabbit may be turned so that the archer may have the broad side toward his/her angle of shooting, but must remain over the rabbit marker stake. The rabbit must be placed in such a manner that it may fall free of any object at any angle. An area one foot (1ft) in each and every direction from the small stake or rabbit will be clear, level, free from holes and free from all objects except the flag pole, stake and rabbit. The rabbit shall not be placed below the existing ground level.
2. **FLAG AND FLAG POLE** – The flag pole may be of wood or pipe design with a square flag or marker placed on top. If a pipe, designed to be moved on close shots, it may be moved. No flag pole driven into the ground as a stationary flag pole may be moved at any time except that the shoot captain may move the flag when movement becomes necessary to alter the course.
3. **EQUIPMENT** – Arrows may be field of flight design. The head or point of the arrow may be any type design except broadheads or any point with a diameter larger than five-eighths (5/8) inches. The bow may be the choosing of the shooter, however, the archer must use the same bow on all shots regardless of the distance. If the bow becomes damaged during the course, the archer may use another bow to continue the course without being penalized. Bow sights will be permitted; however, no range finders will be permitted. At no time will an archer proceed past point (tip) of the arrow until his/her subsequent shot has been taken. The bowstring may be drawn to any anchor point or distance from the brace height. Archers competing in Bowhunter divisions must use equipment per NFAA rules except arrows where flight or aped reducing arrow (flu-flu) may be used.
4. **HOLE-IN-ONE**- a hole-in-one shall be counted any time the rabbit is knocked over on the first shot. This shall hold true regardless of how many objects the arrow may strike between the archer and the rabbit. It shall be the duty of one member of the previous team to make sure the rabbit is up in place, on all close flags where a hole-in-one is possible before the next team starts to shoot.
5. **AUTOMATIC PLUS ONE** – An automatic plus one (1) will be counted any time the shooter can touch the rabbit with the tip of his/her arrow, with the arrow nocked from his/her previously shot arrow. In the event the archer is short stature, a member of average

- height may make the measurement. In a second and subsequent shots, the rabbit must be knocked over or moved a minimum of six (6) inches to be counted.
6. **Gimmie 2-** When the archer gets an automatic plus one on the first arrow shot from the tee the archer will signify it on the score card by writing 2 and circling it on the score card. Gimmie 2's will be used as a second tie breaker behind hole in one's.
 6. **BROKEN ARROW** – In the event of a broken arrow, the archer must place his/her foot against the largest piece of shaft, regardless of the distance from the rabbit, to make the next shot.
 7. **LOST ARROW** – If an arrow is lost at a distance greater than forty (40) paces from the flag pole, the archer will make his/her next shot from the assumed point that the arrow landed. If an arrow is lost within forty (40) paces back from the flag pole on the approach side, and make his/her next shot. A one shot penalty shall be imposed for any lost arrow. If an arrow is in a limb of a tree, one would stand under the tip of the arrow and shoot the next shot, then pull the arrow. No penalties shall be given for this action.
 8. **TEE OFFS AND OTHER SHOTS** – On all shots, regardless of distance or obstruction, the archer must have one (1) foot at the stake or tip of the previously shot arrow. An archer may make a shot from any position he/she may choose as long as one (1) foot is touching the stake or tip of the previously shot arrow. No flags shall be placed in such a manner that they may not be seen clearly from the shooting stake. No more than five (5) shots shall be taken on any one (1) hole. Archers must score each hole upon completion of that hole and prior to proceeding to the next tee. Failure to do this will result in disqualification!
 9. **SAFETY** – When a member of a group loses an arrow, or the group is delayed in the search of arrows, or a slowly moving group is ahead, one group member shall remain at the flag or in place between his group and the last tee. Any group not placing a person in position as a safety monitor when the group is looking for arrows, may be disqualified. No shots will be made from any stakes until all clear is given by the group leaving the flag. No all clear will be sounded until the group feels they are in a safe area as not to risk being struck by the following group. Any archer willfully discharging an arrow in such a manner or in a direction as to endanger another archer or bystander shall be disqualified from the shoot and not be allowed to complete the course.
 10. **SHOOTING GROUP** – A group will consist of not less than three (3) nor more than six (6) archers.
 11. **TIES-** All ties will be decided by the highest score in the following sequence 1) Total hole in ones 2) Most gimmie 2's 3) Coin toss.

